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## **Standing Order Procedure**

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At Jose Goris MD PC the practice will follow the procedure list below for issuing standing orders for our most frequent diagnosis

**To schedule routine standing orders Jose Goris MD PC will follow the process:**

1. Call a the patient and create telephone encounter
2. Create an appointment in the Lab schedule if necessary
  - a. Document conversation in details, who was spoken with and any other relevant details coming for Appt on (Date)
3. Time Stamp
4. Assigned telephone encounter to staff member for tracking and Compliance verification.

## **For Specialist and Diagnostic Imaging:**

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Most Include

1. Reason: Ex Annual Mammogram
2. Diagnosis Code: v76.12
3. Include Notes: Ex Pt is coming for referral on (Date) 2/16/2011

## **Laboratory Testing:**

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Most Include

1. Book in lab Schedule only
  2. Indicate Visit Type: Lab Visit
  3. Reason for Appoint or Lab Test need to be performed on patient
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# Diabetes All

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## Referrals

- **Ophthalmology**                      **Yearly**
  - Reason: *Prevent Retinopathy*
- **Podiatry:**                              **Yearly**
  - Reason: *Prevent Amputations*
- **Dentist:**                                **Yearly**
  - Reason: *Prevent Gum Disease / Teeth Decay*
- **Nutritionist:**                        **Yearly**
  - Reason: *Prevent Obesity*
- **Cardiology:**                         **Yearly**
  - Reason: *Prevent Diabetes Cardiopathy*

## Labs

- **HBA1C > 9**                            **3 Months**
- **HBA1C between 7-9**                **6 Months**
- **Lipid Panel**                            **Yearly**
- **Urine Diabetes**                        **Yearly**  
Nephropathy/Micro Albuminuria

## Diagnostic Imaging

- **EKG: 794.11**                         **Yearly**

Reason: *Diabetes Management*

Diagnosis Codes: **250.00**, **250.02**, **250.4**, **250.6**

# HTN

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## Referrals

- **Cardiologist:**                        **Yearly if 40 a 50 Uncontrolled**  
**50 > Yearly**
  - Reason: *Prevent CHF, CAD*
- **Ophthalmology:**                    **Yearly**
  - Reason: *Prevent Hypertensive Retinopathy*

## Lab Tests

- **Lipid Panel**                            **Yearly**
- **If abnormal**                            **6 Months**
- **Hypertensive**                        **Yearly**  
**Nephropathy/ Urine Analysis**

## Diagnostic Imaging

- **EKG: 794.11**                         **Yearly**
- **Chest XRAY**                         **Yearly**

Reason: *HTN Management*

Diagnosis Code: **401.9, 401.2, 402.10, 402.11**

## Hyperlipidemia

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### Lab Tests

- HDL Yearly
- LDL
- Triglycerides
- Total Cholesterol

Reason: *Hyperlipidemia Management and Prevent Atherosclerosis*

Diagnosis Code: **272.4**

Note: if elevated levels, routine checkups depending on levels results.

## Asthma

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### Labs

- Respiratory Allergy Panel Once if not done

### Diagnostic Imaging

- Chest XRAY Yearly
- Spirometry Yearly

Reason: *Address Pulmonary Function*

Diagnosis Code: **493.90**

Note: Earlier testing depending on clinical condition.

## Preventive Cancer

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**GYN** : 21 + Yearly or when sexually active

Reason: *Annual GYN Exam*

Diagnosis Code: **V76.2**

### Referral

- Vaginal Pelvis Exam
- Breast Exam

